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| *Koger Home Care, LLC.*Employment Application |  |

***Note:* The KHC Employee Application is an fillable document. Please type in or handwrite your information in the fields below. The candidate can submit their application via email, mail, or visit our office and give it to our front office personnel.**



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| Applicant Information |
| **Last Name** |  | **First** |  | **M.I.**  | **Date**  |  |
| **Street Address** |  | **Apartment/Unit #**  |  |
| **City** |  | **State** |  | **ZIP** |  |
| **Phone** |  | **E-mail Address** |  |
| **Date Available** |  | **Social Security No.** |  | **Desired Salary** |  |
| **Position Applied for** | **Choose an item.** |
| **How did you hear about us?** |  |
| **Are you a citizen of the United States?** | **YES** [ ]  | **NO** [ ]  | **If no, are you authorized to work in the U.S.?** | **YES** [ ]  | **NO** [ ]  |
| **Have you ever worked for this company?****(Click the option that applies)** | **YES** [ ]  | **NO** [ ]  | **If so, when?** |  |
| **Have you ever been convicted of a felony? (Click the option that applies)** | **YES** [ ]  | **NO** [ ]  | **If yes, explain** |  |
|  |
| Education |
| **High School** |  | **Address** |  |
| **From** |  | **To** |  | **Did you graduate?** | **YES** [ ]  | **NO** [ ]  | **Degree** | **Choose an item.** |
| **College** |  | **Address** |  |
| **From** |  | **To** |  | **Did you graduate?** | **YES** [ ]  | **NO** [ ]  | **Degree** | **Choose an item.** |
| **Other** |  | **Address** |  |
| **From** |  | **To** |  | **Did you graduate?** | **YES**[ ]  | **NO** [ ]  | **Degree** | **Choose an item.** |
|  |
| References |
| **Please list three professional references.** |
| **Full Name** |  | **Relationship** |  |
| **Company** |  | **Phone** |  |
| **Address** |  |
| **Full Name** |  | **Relationship** |  |
| **Company** |  | **Phone** |  |
| **Address** |  |
| **Full Name** |  | **Relationship** |  |
| **Company** |  | **Phone** |  |
| **Address** |  |
| Previous Employment |
| **Company** |  | **Phone** |  |
| **Address** |  | **Supervisor** |  |
| **Job Title** |  | **Starting Salary** | **$** | **Ending Salary** | **$** |
| **Responsibilities** |  |
| **From** |  | **To** |  | **Reason for Leaving** |  |
| **May we contact your previous supervisor for a reference?** | **YES** [ ]  | **NO** [ ]  |  |
| **Company** |  | **Phone** |  |
| **Address** |  | **Supervisor** |  |
| **Job Title** |  | **Starting Salary** | **$** | **Ending Salary** | **$** |
| **Responsibilities** |  |
| **From** |  | **To** |  | **Reason for Leaving** |  |
| **May we contact your previous supervisor for a reference?** | **YES** [ ]  | **NO** [ ]  |  |
| **Company** |  | **Phone** |  |
| **Address** |  | **Supervisor** |  |
| **Job Title** |  | **Starting Salary** | **$** | **Ending Salary** | **$** |
| **Responsibilities** |  |
| **From** |  | **To** |  | **Reason for Leaving** |  |
| **May we contact your previous supervisor for a reference?** | **YES** [ ]  | **NO** [ ]  |  |
|  |
| Military Service |
| **Branch** |  | **From** |  | **To** |  |
| **Rank at Discharge** |  | **Type of Discharge** |  |
| **If other than honorable, explain** |  |
|  |
| Disclaimer and Signature |
| **I certify that my answers are true and complete to the best of my knowledge.** **If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.** |
| **Signature** |  | **Date** |  |